

Please email application to MyHome@OfficientManagement.com

Application will not be considered complete until \$30 application fee is paid.

APPLICATION TO RENT

Separate application required for each adult occupant (All sections must be completed)

Last Name _____ First Name _____ Middle _____

Other name(s) known by in past: _____

Date of Birth ____/____/____ Soc. Sec. # ____/____/____ Driver's License # _____ State _____

Marital Status: (circle one) single married divorced separated

Cell Phone _____ Cell Carrier _____ Email: _____

Home Phone _____ Work Phone _____ Facebook/Blog/Myspace: _____

List all other persons who will be occupants under the age of 18:

Full Name	Age	Date of Birth	Soc. Sec. #	Relationship to you

Emergency Contact: _____ Relationship: _____ Phone(s): _____

Email: _____

Rental History:

Current address _____ City _____ State _____ Zip _____

Current address is: parent's home own home rent home rent apartment student housing friend

Landlord's name _____ phone (____) _____

Date In: _____ Date Out: _____ Monthly payment \$ _____

Reason for Leaving _____

Previous Address _____ City _____ State _____ Zip _____

Previous address is: parent's home owned home rented home rented apartment student housing friend

Landlord's name _____ phone (____) _____

Date In: _____ Date Out: _____ Monthly payment \$ _____

Reason for Leaving _____

Employment:

Present Occupation _____ Employer Name _____

How Long? _____ Name of Supervisor _____ Phone # (____) _____

Address _____ City _____ State _____ Zip _____

Current Monthly Gross Income \$ _____ How often are you paid? (circle one) weekly bi-weekly semi-monthly monthly

Prior Occupation _____ Employer Name _____

How Long? _____ Name of Supervisor _____ Phone # (____) _____

Address _____ City _____ State _____ Zip _____

Financial:

Name of Bank _____ Address _____ Account No. _____

Check all that apply: Checking Savings Visa Loan

Credit Card Type _____ Bank/Issuer _____ Number _____ Expires ____/____

List Financial Obligations:

Creditor Name	Address	Phone #	Monthly Payment

Have you ever been arrested, accused, charged or convicted of any crime? No Yes If yes, please explain each crime in detail: _____

Have you ever filed for Bankruptcy? No Yes (If yes, please give date filed _____, and in which state? _____)

Has an eviction action ever been filed against you? No Yes (if yes, what is the status of the case? _____)

Do you smoke? _____ Do you have any pets? _____ If yes, which breed and size? _____

Applicant represents that all of the above statements are true and correct and hereby authorizes verification of the above items including but not limited to the obtaining of credit reports and agrees to furnish additional credit references on request. Applicant also affirms that all occupants of the leased premises are and will be legally residing in the United States.

Applicant signature _____

Date _____

All applications will be reviewed in the order received and judged based on the above criteria. Owner does not discriminate on the basis of race, color, religion, gender, national origin, disability, familial status or source of income.